

OLC 71-1121

12 NOV 1971

The Honorable William S. Moorhead, Chairman
Foreign Operations and Government
Information Subcommittee
House Committee on Government Operations
Washington, D. C. 20515

My dear Mr. Chairman:

This is in reply to your letter of 26 October 1971 requesting information as to the degree of public participation in formal meetings and hearings conducted within the Executive Branch.

The function of the Central Intelligence Agency as set forth in the National Security Act of 1947, as amended, 50 U.S.C. 402, 403, is confined to the field of collection and production of foreign intelligence in support of the formulation of national policy. It is not an administrative agency and has no rule-making authority. Consequently, it conducts no formal meetings or hearings of the type referred to in your letter. Furthermore, it is exempted by section 6 of the Central Intelligence Agency Act of 1949, as amended, 50 U.S.C. 403(g), from the provisions of any laws which require the publication or disclosure of its organization or functions.

We have no information, therefore, to furnish in response to your questionnaire.

Sincerely,

Richard Helms

Richard Helms
Director

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(11 November 1971)

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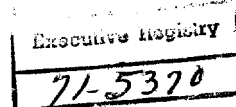
NINETY-SECOND CONGRESS

Congress of the United States
House of Representatives

FOREIGN OPERATIONS AND GOVERNMENT INFORMATION SUBCOMMITTEE
OF THE
COMMITTEE ON GOVERNMENT OPERATIONS
RAYBURN HOUSE OFFICE BUILDING, ROOM B371-B
WASHINGTON, D.C. 20515

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225-3741



October 26, 1971

Honorable Richard Helms
Director
Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Helms:

As part of its duty to study the efficiency and economy of information activities at all levels of the Executive Branch of the Federal Government, the Foreign Operations and Government Information Subcommittee is interested in the degree of public participation in formal meetings and hearings conducted by Executive Branch and other agencies.

The enclosed questionnaire is designed to elicit the information needed by the Subcommittee. Also enclosed is a suggested tabular form to be followed in answering the questionnaire. It will be extremely helpful if the tabular form is followed, but if it is impossible for your agency to use this form, another form is acceptable.

If you wish to add an explanation for the necessity of any closed meeting or hearing, please do so in the cover letter returning the questionnaire answers to the Subcommittee.

Please make sure that the answers cover every bureau, branch, division, advisory committee, commission, interdepartmental or interagency committee, or other constituent unit of your agency. Please return the completed questionnaire to the Subcommittee on or before December 15, 1971.


Formal meetings or hearings do not include routine administrative discussions within the agency, but each agency must decide for itself which meetings or hearings are to be covered in answering the questionnaire.

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Honorable Richard Helms
Page Two
October 26, 1971

If you have any questions, please telephone Mr. William G. Phillips, Staff Director of the Foreign Operations and Government Information Subcommittee, Code 180, ext. 3741.

With best regards,

Sincerely,


WILLIAM S. MOORHEAD
Chairman

Enclosures

WILLIAM S. MOORHEAD, ARK.
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COMMITTEE ON GOVERNMENT OPERATIONS

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WASHINGTON, D.C. 20515

QUESTIONNAIRE

Public Access to Executive Branch Hearings and Meetings

- (1) Please identify all formal meetings or hearings conducted by your agency in connection with an agency proceeding.
- (2) How frequently does the unit meet?
- (3) What was the date of the most recent meeting?
- (4) Specify, in each case, whether the meeting or hearing is open to the public.
- (5) In each case where the meeting is not open to the public, state the specific statutory authority for closing the meeting to the public.
- (6) In each case where the meeting is open to the public, specify how the time and place is made known to the public.
- (7) Specify in which of the meetings or hearings a transcript is made of the proceedings.
- (8) Is the transcript available to the public following the meeting or hearing?
- (9) Specify in which of the meetings or hearings minutes are kept.
- (10) Are the minutes available to the public following the meeting or hearing?
- (11) Specify which hearings or meetings are affected by the provisions of Section (a) (4) of 5 U.S.C. 552.

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FOREIGN OPERATIONS AND GOVERNMENT INFORMATION SUBCOMMITTEE QUESTIONNAIRE
RE: PUBLIC ACCESS TO EXECUTIVE BRANCH HEARINGS AND MEETINGS

PAGE 1

AGENCY NAME _____

- | | | | | |
|---|--|--|--|---|
| 1. Identity of unit
conducting
formal meetings
or hearings | 2. Frequency of
meeting or
hearing | 3. Date of
most
recent
meeting
or
hearing | 4. Meeting
or
hearing
open to
<u>public</u>
Yes No | 5. Statutory
authority
for
closed
meeting or
hearing |
|---|--|--|--|---|

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6. Procedure for
public notice
of open
meeting or
hearing

7. Transcript
made of
meeting or
hearing
Yes No

8. Transcript
made
available
Yes No

9. Minutes
kept of
the
meeting
or
hearing
Yes No

10. Minutes
made
avail-
able
Yes No

Page 2
11. Meeting
or
hearing
affected
by (a)(4)
of 5 USC
552

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